

Falkirk Access Group Action Point Control Sheet (Reviewed and updated – July 2008)

OPEN ACTIONS

| Action Point | Details | Ownership | Progress or Additional Comments |
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| 5 | <p>Check to see if Cash Converters, Allison's the Florist, Outside tables and chairs at MacDonalds and Matheson's in Cow Wynd have licensed agreements with the Council.</p> <p>Added in Motor Accessories shop at corner of Glebe St & Old Newmarket St.</p> | Peter Rowe | <p>Ongoing.</p> <p>Peter to clarify and get an update of the situation with Brian Cochrane.</p> |
| 6 | <p>To invite a parking representative at the same time as police to speak to the Group again as there are still issues regarding parking on pavements and in the pedestrian precincts.</p> | Henry Sherlock and Pat Reid | <p>Ongoing.</p> <p>No improvements so further action needs to take place.</p> <p>Henry to contact SDEF. Email sent to Keith Robertson SDEF on 26 Feb 2008.</p> <p>Agreed this needs to be moved forward and letters should be sent to relevant Ministers to raise the issue again. Pat agreed to take this forward.</p> <p>Raised with SDEF and advised by the police that any problems regarding illegal parking should be reported directly to the police. The group needs to monitor any incidents.</p> |
| 17 | <p>To raise issues regarding access to the Charlotte Dundas shopping centre</p> | Peter Rowe | <p>Secretary to find out if the lessee or the leaseholder are responsible for any adaptation's to the shops</p> |

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| | (Grangemouth) | | |
| 21 | To invite engineer back to meeting to discuss clear building line rulings. | Peter Rowe | Secretary to follow up with Brian Cochrane to clarify ruling. |
| 24 | Clarification on the new Entitlement Card for National Transport (Bus Pass) | Henry Sherlock | The response received is still not clear and not all points have been addressed. Chair to take this up with MSP and Minister of Transport again. RNIB have taken this up too and provided guidelines. However, the rules are still not clear. This has been taken forward to SATA via SDEF. Awaiting response. |
| 28 | To find out if there is information in alternative formats from Central Scotland Police. | Brenda Armstrong | Ongoing – Pauline McGrellis to speak to contact within the Police who may be able to provide further information. |
| 29 | To look at the possibility of a fast track for people who are terminally ill for parking places | Russell Steedman and Dave Anderson | Ongoing – no response regarding this query. Awaiting a committee report which will come to the Group for comments |
| 30 | To look into the parking space criteria that limits the application and space to the driver only. To consider people who have a carer who drives them as part of that continual care process. | Russell Steedman and Dave Anderson | Ongoing. Awaiting a committee report which will come to the Group for comments |
| 31 | To look into the process and procedures regarding a yearly review of allocated parking bays. To find out if the bays are still required | Russell Steedman and Dave Anderson | Ongoing. Awaiting a committee report which will come to the Group for comments |
| 32 | To raise issues and conflict of issues regarding parking and access issues. If an applicant has mobility | Henry Sherlock | Further clarification required from Development Services. Awaiting a committee report which will come to the Group |

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| | problems, surely the space should be specific to them and not for any blue badge user to use. | | for comments |
| 34 | To seek advice from the Scottish 'Executive regarding the classification of public transport for taxi's and hire cars | The Falkirk Access Group | Henry to follow up with Robert Watson (Development Services) regarding classifications. Email sent to Robert 26 Feb 2008. |
| 36 | To provide an audit on taxi drivers to see if they have been given training to carry disabled passengers. | Robert Watson | Ongoing – no update on progress. Henry to follow up with Robert Watson. Email sent to Robert 26 Feb 2008. |
| 37 | Criteria for bus pass. | Henry Sherlock | Ongoing. Henry to write to Cathie Peatie This has now been taken forward to SDEF and SATA. |
| 39 | Set up meeting with sports providers (and discussion regarding transport links). | Peter Rowe & Mel McEwen | Ongoing. George Cross agreed to take this forward with Peter on behalf of Mel McEwen. |
| 40 | Look at distributing a taxi driver information sheet | Keith Robertson & Peter Rowe | Ongoing. |
| 41 | Contact the council to see how the group could become more involved at the design stage. | Henry Sherlock & Peter Rowe | Ongoing. Henry and Peter to meet with Robin Millard on 15 th May 2008. Meeting held with Robin Millard and still awaiting invite to presentations for awareness sessions. |
| 42 | Develop a accessible shop certificate | Henry Sherlock & Alistair Mitchell | Ongoing. Further discussions required on this as there could be confusion regarding access audits etc. Need to discuss with Keith |

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| | | | Robertson from SDEF and obtain a copy of the Perth scheme. |
| 43 | <p>Clarification required regarding ruling for placing of wheelie bins on footpaths – should it be at the end of the kerb or building line.</p> <p>Clarification needed for households and refuse employees.</p> | Falkirk Council Commercial Services | Pauline McGrellis to speak to Commercial Services for guidance regarding placing of wheelie bins. |
| 44 | Signage at bus station | <p>Falkirk Access Group</p> <p>Ross Burns (First Bus)</p> | The signs have been done and audio and Braille timetables being looked into. Awaiting management decision for the go ahead. Ross Burns to keep Group up to date. |
| 45 | Council and Public Buildings Egress | Peter Rowe | To invite a member of the fire and rescue service along to speak to the Group about Council and Public building fire egress. |
| 46 | Bus Stop on Glasgow Road, Camelon, has cars parked, blocking access to boarding buses. | Peter Rowe | <p>Henry Sherlock met with Christine Moroney and Alec Graham. Cars are parking at the Glasgow Road bus stop, which means that passengers are forced on to the road to board and alight the bus.</p> <p>After visiting the site, it was discovered that the bus stop did not have any double yellow lines. This problem could be resolved by painting double yellow lines.</p> <p>Peter Rowe, Access Consultant for Falkirk Council advised for action.</p> |

CLOSED ACTIONS

| Action Point | Details | Ownership | Date Cleared |
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| 1 | To get a copy of the licence criteria from the engineers for the next meeting. This will be circulated with the minutes. | Peter Rowe | Cleared 28 th November 2005. |
| 2 | To speak to the Howgate management to see if the contrast colours on the entrance pillars to the Howgate can be improved. | Councillor Pat Reid Treasurer | Cleared September 2006 |
| 3 | To set up a training package with the community access officer. | The Falkirk Access Group | Keith Howie pointed out that the only courses he had found was in the South of England. Keith has agreed to report back on the course to see if it may be suitable for the Group. Closed action point due to lack of information/clarity of direction/training support. Agreed that additional AP will be raised when training needs identified. |
| 4 | To contact the engineers to remove redundant poles for road signs. | Peter Rowe | Closed. |
| 7 | To go around some of the shops to see if they would be interested in any awareness training. | Henry Sherlock & Peter Rowe | Cleared May 2006 |
| 8 | To invite the Town Centre Manager to speak to the Group at their next meeting. | The Falkirk Access Group | Cleared November 2006 |
| 9 | To look in to the use of new technology to improve services to disabled people. | The Falkirk Access Group | Closed. |
| 10 | To invite a representative of the First Bus Company | Henry Sherlock | Cleared May 2006 |

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| 11 | To contact the rail operator to see if a representative could come to speak to the Group. | Mel McEwen | Cleared July 2006 |
| 12 | To produce and circulate a revised spending plans taking in to account some of the points raised by Robert Pickles of the SEDF. | Peter Rowe | Cleared September 2006 |
| 13 | To meet with Brian Peat to explore and attempt to resolve the issues raised at meeting held on 25 January 2006. | Henry Sherlock, Peter Rowe, Any other Group member who wants to come along | Cleared May 2006 |
| 14 | To write to the Royal Bank of Scotland regarding Access issues of third signatory and web site | Henry Sherlock | Closed, with no resolve. |
| 15 | To look into why ramps are not being offered or used at Larbert train station | Mr Patrick Nyamurundira from Scotrail | Mr Patrick Nyamuriundira advised that his team will be doing mystery shopping in Larbert and will feed the results back to the Group. According to Patrick the staff are trained to offer assistance and use ramps. Any future incidents to be raised with Patrick directly. To close this AP until future issues raised. |
| 16 | To advise the Larbert Hospital health board of problems experienced with the car park | Not known | Closed November 2006. Met with Charlene Condecco from NHS Forth Valley. |
| 18 | To contact Acting Area Commander and request a representative to discuss parking on | Henry Sherlock | Closed. Representatives from the police attend meetings and will move forward with issues. |

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| | pavements | | |
| 19 | Equality Scheme Survey Questionnaire to be completed and returned to Pauline McGrellis. | The Falkirk Access Group | Closed. |
| 20 | To affiliate with Living Streets Scotland regarding Parking on Pavements | Peter Rowe | Closed. Agreed at present not to progress with this option until the Group had taken forward with letters to the relevant Ministers in the first instance. |
| 22 | Issues surrounding Parking on Pavements | Sergeant Jim Devoy (Central Scotland Police) | Closed. |
| 23 | Consultation document on proposals for parking bays for the disabled | The Falkirk Access Group | Closed. |
| 25 | Central FM to highlight the dangers of parking on pavements | Henry Sherlock & Central Scotland Police | Closed. |
| 26 | Set up a Rail Forum | Henry Sherlock | When the bus forum dates are known, we can invite Patrick Nyamuriundira, but he can only attend if he is available. However, all issues regarding rail travel can be emailed to Patrick. |
| 27 | To get a representative from licensing to a meeting | Peter Rowe | Closed. |
| 33 | To issue all members of the Group with the licensing board data produced at the January meeting | Robert Watson | Closed. |
| 35 | To arrange for members of the Group to attend the Licensing Board meetings to consult on access issues | Councillor Pat Reid After May 2007 due to elections | Closed. |
| 38 | Blind/VI Walk for | Peter Rowe & | Closed |

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| | provost & councillors | Provost Pat Reid | Walk completed and article written in the Falkirk Herald. |
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