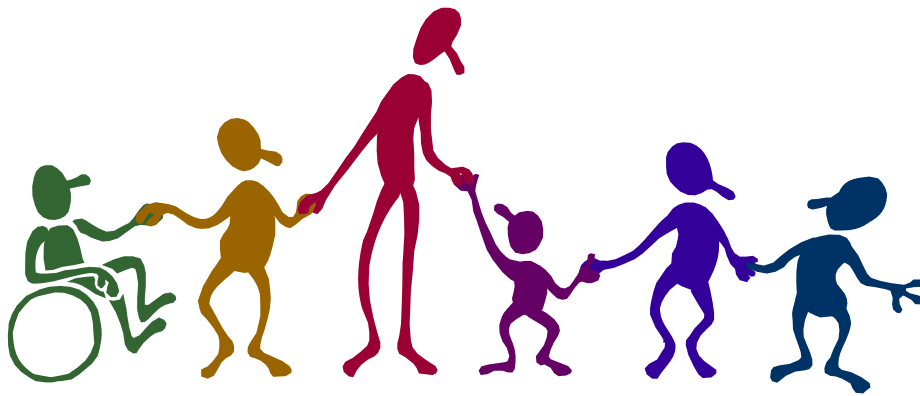


Falkirk and District Access Assessment Group

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Falkirk and District Access Assessment Group Constitution

Constitution

Item 1 Name:

Falkirk and District Access Assessment Group (hereafter referred to as The Group)

Item 2 Objectives:

The objectives of The Group shall be:

- To advance, educate, relieve the suffering and distress, improve the conditions of life for people with a disability.
- To make representations on behalf of such people with a view to improving social and physical access to our environment.
- To promote the benefit of people in Falkirk District who have a disability, by offering information, assistance and support to individuals and other voluntary organisations who are working in the field of disability.
- In the furtherance thereof, but not otherwise, The Group shall seek to be wholly inclusive and promote ability.
- To act as a collective voice for people with disabilities.
- To highlight the needs of people with disabilities by raising and promoting the social model of disability.
- To promote better access to public buildings, by gathering information, offering advice where necessary, campaigning on issues relating to access.
- To provide a forum with which statutory and voluntary agencies can consult in a participative way.
- To improve the conditions of life for people with disabilities by making representations on behalf of such people to seek that all organisations be aware of their obligations under the Disability Discrimination Act (DDA).
- To promote good practice in employment and service delivery.
- To promote the work of The Group and encourage participation of individuals with disabilities and other voluntary groups working in this field.
- To provide information, advice, education and opportunities for those with disabilities to come together to highlight issues and share and exchange information.
- To carry out an advocacy role to enable those with disabilities to access the appropriate services, benefits and to play a full role within the community in which they live.
- To work in partnership with such agencies that are committed to the aims of The Group.

- To work with planners, building control officers, statutory and voluntary sector, develop working environments so that those with disabilities can participate in policy planning.

Item 3 Powers:

The Group will have powers to own and operate such facilities to publish such material as may be required by its members. To raise funds for such activities, such as capital equipment, training and running costs. The Group shall have the power to employ staff to carry out work of the organisation. In line with good volunteering practice, no member of the Group shall be out of pocket for attending group or carrying out group business. Members will be reimbursed for transport costs and any reasonable out of pocket expenses incurred whilst representing the Group at other than regular meetings.

Item 4 Membership:

Full membership of whom all shall be volunteers, will be open to all disabled persons, those with an interest in furthering the objectives of the organisation, living or working in Falkirk District and an updated members list shall be compiled at the Annual General Meeting (AGM). Associate membership is opened to all voluntary and statutory agencies working within Falkirk District who have an interest in disability issues.

- Full members have voting rights.
- Associate members have no voting rights.
- Advisors from statutory and voluntary agencies may attend by request or invitation of The Group.

Item 5 Office Bearers:

The office Bearers will be elected at the AGM as follows:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer

Office Bearers will be elected for one year. The position being open for re-election. Nominations and resolutions will be taken at the AGM or received by post. In the event of the resignation of one of these officers out with an AGM two thirds majority at a general meeting will be required to appoint a replacement.

Item 6 Meetings

a) The Group will meet no less than six times per year. All meetings will be held in a fully accessible room.

b) The Annual General Meeting (AGM): The Group shall hold an AGM within two months of the end of the financial year, which will run from March to the end of February. The Chairman will present an annual report, including a

treasurers audit of accounts. The meeting will elect Office Bearers for the following year and concur any resolutions. Notice of meeting will be no less than fourteen days and must be advertised.

c) Extra General Meetings (EGM's). May be called at the request of one quarter of the membership, the Chairman or the Secretary. All full members shall be entitled to vote. Voting shall be a show of hands or secret ballot if requested by those attending. One third of the members will form a quorum. Notice of the meeting will be no less than fourteen days and must be advertised.

Item 7 Finance:

Funds shall be lodged in a bank appointed by The Group. The treasurer will be responsible for managing the financial affairs of The Group. Written financial report will be submitted to the committee on a regular basis. All monies raised on behalf of The Group shall be applied to further the objectives of The Group and for no other purpose. Provided that nothing therein contains shall prevent the payment in good faith or a reasonable proper remuneration for any employee of The Group, fees to professional or technical advisors or repayment of reasonable out of pocket expenses. All bank accounts of The Group shall be operated in the name of The Group with the explicit agreement of The Group and on the signature of the Treasurer and one of the other office bearers. The accounts shall be audited on an annual basis and submitted to the AGM for approval.

Item 8 Amendments to the Constitution:

The constitution shall propose that an AGM or EGM for any proposal to alter the constitution must be made in writing to the secretary and delivered twenty one days before the meeting of which they are to be considered. Amendments will be circulated to members fourteen days before the meeting. Any alteration will require the approval of two thirds of the present voting.

Item 9 Dissolution

If The Group at an AGM or EGM vote by two thirds of a majority to dissolve The Group the satisfaction of all debts and liabilities including the return of those items advanced or loaned for any or any unspent grant to statutory or voluntary sources the remaining of that shall be transferred to a similar charitable organisation.

Who We Are

The Falkirk and District Access Assessment Group is a collection of ordinary people, who either live in, or work in, the Falkirk and District area, who share a common vision and belief. The vision and belief we share is that we should have accessibility for all in our community. This means accessibility to goods and services, accessibility to public buildings, transport, roads, crossings, pavements and of course access to information in the correct format.

We currently have four Office Bearers who are:

The Chairperson	Henry Sherlock
The Vice Chairperson	Aileen Currie
The Secretary	Peter Rowe
The Treasurer	Provost Pat Reid

The rest of the assemblage, who play an equally important role within the Group are our user members. They consist of disabled and able bodied people, who have the skills and knowledge in helping the Group meet any issues raised and deal with the Groups objectives.

We are also very fortunate to have regular advisors from statutory and voluntary agencies, to help meet our objectives and share good practices.

What We Do

The Falkirk and District Access Assessment Group meet bi monthly to discuss and deal with any access issues that effect our disabled community.

We ensure that issues and concerns regarding access for the people in our community within the Falkirk and District area are taken forward to the appropriate body and dealt with.

We do this by:

- Actively investigating the issues raised
- Placing the issues in an official log
- Identifying who is legally responsible for any non compliance
- Networking with the appropriate client and or client group to come up with accessible solutions

We work with a network of statutory and voluntary organisations to ensure that the rights of disabled people in relation to accessibility are being met.

We do this by:

- Raising issues with the correct organisations
- Ensuring that any feedback is discussed with the Group
- Ensuring that any action to be taken is taken by the Group
- Ensuring that good practices are shared

We network with client groups, town planners and service providers to raise awareness and alert them to any accessibility issues in an advisory capacity.

We do this by:

- Inviting them to our meetings
- Introducing ourselves and working with them on current projects
- Providing constructive advice

Useful Contacts

Organisation	Address	Phone Number and Email address
Age Concern Falkirk	Arnotdale Day Club Dollar Park FALKIRK FK1 5SQ	01324 627174
Alzheimers Scotland Action on Dementia	35 Johnston Avenue STENHOUSEMUIR FK5 4JZ	01324 559480
Bannockburn Riding for the Disabled	Sauchieburn Centre Sauchie Estate Bannockburn Stirling FK7 9PZ	01786 813338 bannockburn@aol.com
Bonnybridge WRVS Disabled Club	17 Gateside Avenue Bonnybridge FK4 1AX	01324 812116
Central Shop Mobility	Level 4, Car Park Calendar Square Shopping Centre High Street Falkirk FK1 1U1	01324 611770
Crossroads Care	Arnotdale Dollar Park FALKIRK FK1 5SQ	01324 612141
Falkirk DIAL	2 Bean Row FALKIRK FK1 1PH	01324 611567
Falkirk District Association for Mental Health	Victoria Centre 102 Thornhill Road FALKIRK FK2 7AE	01324 629955 admin.fdamh@btinternet.com
Forth Valley Sensory Centre	Redbrae Road Camelon Falkirk FK1 4DD	01324 590889
Forth Valley Disability Sport	3rd Floor Wolfcraig 1 Dumbarton Rd STIRLING FK8 2LQ	01786 432323

Grangemouth Carers Limited	Unit 6 Newhouse Business Park Newhouse Road GRANGEMOUTH FK3 8LL	01324 666455 kathryn@grangemouthcarers.freeserve.co.uk
Grangemouth Sports for the Disabled	c/o Bowhouse Community Centre Bowhouse Road GRANGEMOUTH FK3 0EX	01324 471076
Grangemouth Stroke Group	23 Greenbank Court Camelon FALKIRK FK1 5DT	01324 872004
Loretto Housing Camelon Mental Health Housing Support	69 Burnside Terrace Camelon FALKIRK FK1 4EF	01324 671229
New Wheelies Wheelchair Dancing	27 Queens Terrace BO'NESS EH51 9PH	01506 829833
Open Door Mental Health	Kerse Parish Church Abbots Road GRANGEMOUTH FK3 8HW	01324 485149 billdhura@AOL.com
Open Secret Support for Families with Mental Health Issues	9 Callendar Road FALKIRK FK1 1XS	01324 630100 open_secret@btclick.com
Overeaters Anonymous	Erskine Church Hall Hodge St FALKIRK FK1 1BL	01324 563731
Scottish Association for Mental Health	2 Orchard Street FALKIRK FK1 1RF	01324 638525
The Princess Royal Trust Falkirk and Clackmannan Carers Centre	5 Newmarket Street Falkirk FK1 1JQ	01324 811510 centre@falkirk.carers.net
The Seagull Trust Cruises	15 Erskine Hill POLMONT FK2 0UH	01324 712892

Feedback Form

In order to help us improve the information in our booklet, it would be much appreciated if you could complete the following, short questionnaire.
Your completed questionnaire should be forwarded to the following address:

Falkirk and District Access Assessment Group
Parklands
Station Road
Slamannan
Falkirk
FK1 3BQ

Please mark questions 1 to 2 using the following sliding scale where

- 1 = absolutely rubbish
- 2 = not worth a comment
- 3 = fairly good
- 4 = good
- 5 = very good

1. I found the information in this booklet _____

2. I found the design of this booklet _____

3. Is there anything you would like to see added to this information booklet?

4. Please provide details of anything you think should be included in this booklet below.

5. Do you have any accessibility issues?

6. What are they?

If you would like us to respond to you regarding any issues you have raised please provide your contact details below.

Thank you for your time.

Your Contact Details

Name: _____

Address: _____

Telephone number: _____

Email Address: _____